## I. Introductory Items

CALL TO ORDER**:**

President, Brian Korbobo called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

## Brian Korbobo read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star- Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present Absent

President, Brian Korbobo Robert Melick

Vice-President, Lisa LaCaruba Loretta Reed

Malia Englehardt

Elyse Fahey

Jennifer Pettinelli

Bernadette Preiss

Others Present

George Chando, Superintendent

Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President Brian Korbobo read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the NJ Core Curriculum Content Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society

**II. APPROVAL OF BOARD MINUTES**

Motion made by Jennifer Pettinelli, seconded by Elyse Fahey, to approve the minutes of the October 18, 2016 regular meeting.

 Motion carried by unanimous voice vote.

**III. COMMUNICATIONS TO THE BOARD**

Mr. Korbobo shared a thank you card from Stephanie Flynn with the Board.

**IV. OLD BUSINESS**

None

**V. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

Motion made by Malia Englehardt, seconded by Lisa LaCaruba, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2016** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **October 31, 2016**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

**VI. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by Jennifer Pettinelli, seconded by Lisa LaCaruba, to approve the October 19, 2016 through November 15, 2016 current expense bill list for check numbers 17437 to 17476 totaling $486,449.81.

Motion carried by unanimous roll call vote.

Motion made by Lisa LaCaruba, seconded by Jennifer Pettinelli, to approve budget transfers in the amount of $33,390.42 as presented for the period October 19, 2016 through November 15, 2016, noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

Motion carried by unanimous roll call vote.

**VII. PUBLIC INPUT**

**None**

**VIII. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

Mr. Chando presented his Superintendent’s report as attached.

Mr. Cullen presented his Principal’s report as attached.

 **ACTION ITEMS:** Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

 **Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Jennifer Pettinelli, seconded by Malia Englehardt, to approve the following business affairs agenda items **2.1** through **2.5.**

Motion carried by unanimous roll call vote.

**2.1** To enter into a joint transportation agreement with the Pohatcong Township School District for the 2016-17 school year at a total annual cost of $73,546.36 with terms as presented.

**2.2** To approve a shared services agreement with the Phillipsburg School District to provide Child Study Team services for the 2016-17 school year, beginning on September 1, 2015, with a cost not to exceed $131,600.

**2.3** To approve a professional services contract with Parette Somjen Architects for an air condition study and security vestibule study at a fixed cost of $3,900.

**2.4** To accept the Comprehensive Annual Financial Report (CAFR) and Auditor’s

Management Report on Administrative Findings for the Year Ending June 30,

 2016 and order that a copy be filed in the business office and with the New

 Jersey Department of Education.

**2.5** To acknowledge that there were no audit recommendations under the following

 headings and to approve the corrective action plan.

**Audit for Year Ending June 30, 2016**

 Schedule of findings of Non-Compliance None

*Summary of Recommendations*

1. Administrative Practices and Procedures None

 2. Financial Accounting and Reporting None

 3. School Purchasing Programs None

 4. School Food Service None

 5. Student Body Activities None

 6. Applications for State School Aid None

 7. Pupil Transportation None

 8. Facilities and Capital Assets None

 9. Miscellaneous None

 10. Follow-up on prior year findings None

 **Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Jennifer Pettinelli, seconded by Elyse Fahey, to approve the following personnel affairs agenda items **3.1** through **3.3.**

Motion carried by unanimous roll call vote.

**3.1** To approve Bethany Ascolese as a substitute custodian for the 2016-17 school year.

**3.2** To approve Professional Education Services, Inc. to provide educational instruction services to the identified student, while a client at the High Focus Centers facility, for two hours a day, five days a week at an hourly rate of $39.

**3.3** To approve Katie Burzynski as the Spring Musical Advisor at a stipend rate of $1,200 per the contract.

 **Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Jennifer Pettinelli, seconded by Elyse Fahey, to approve the following school affairs agenda item **4.1** through **4.5.**

Motion carried by roll call vote. All members voting in the affirmative with Jennifer Pettinelli abstaining from the fourth building request under motion 4.1.

**4.1** To approve the following building use requests:

* + - 8th Grade on 10/28/16 in the gym lobby for Candy Gram Sale fundraiser.
		- Student Council on the first and third Wednesday’s of the month from October 2016 through June 2017 in room 7 for meetings.
		- Homework Club on Mondays, Tuesday’s and Thursdays from October 31st through June 8th from 2:40 pm to 3:10 pm in the library for homework club.
		- PTO on 11/18/16, 11/21/16 and 11/22/16 for the Santa Wokshop.

**4.2** To approve the following field trips:

11/8/16 5th Grade Alpha, NJ – United Presbyterian Church

6/2/17 2nd Grade Easton, PA – Crayola Factory

6/5/17 6th Grade Camden, NJ – Battle Ship NJ & Adventure Aquarium

**4.3** To approve the attendance of staff members at the following conferences:

* Meg Murray to the School Support Network workshop in Washington, NJ on 10/25/16. Cost is mileage.
* Dan Cullen to the ESSA Technical Assistance Session in Monroe Township, NJ on 12/7/16. Cost is mileage.
* Kim Gilles to HIB Prevention Training in Toms River, NJ on 11/21/16. Cost is $125 registration fee and mileage reimbursement.

**4.4** To approve Nicole Senneca to perform five observation hours in district.

**4.5** To approve Troudai Ayoub to perform five observation hours on 12/2/16 in 3rd grade.

**IX. NEW BUSINESS**

The Board discussed options for the 8th grade field trip.

Mr. Chando informed the Board when he would be in district for the remainder of this week and next.

**X. PUBLIC INPUT**

None

**XI. EXECUTIVE SESSION**

Motion made by Jennifer Pettinelli, seconded by Elyse Fahey, to adopt the following resolution to enter into executive session at 7:33 p.m. This executive session is expected to last about 30 minutes. The general nature of the subject matter to be discussed is Personnel, Negotiations, Student Issues, and/or Legal Matters.

It is anticipated that action pursuant to this executive session will not be taken.

 Motion carried by unanimous voice vote.

 WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits

the exclusion of the public from a meeting in certain circumstances; and

 WHEREAS, this public body is of the opinion that such circumstances presently exist.

 NOW, THEREFORE, BE IT RESOLVED by the Alpha Borough Board of

Education, County of Warren, State of New Jersey, as follows:

 1. The public shall be excluded from discussion of and action upon the

 specified subject matter.

 2. It is anticipated at this time that the above stated subject matter will be made

 public upon resolution of all information discussed.

1. This Resolution shall take effect immediately.

**XII. RECONVENE**

Motion made by Jennifer Pettinelli, seconded by Bernadette Preiss, to reconvene the meeting to public session at7:59 p.m.

 Motion carried by unanimous voice vote

**XIII. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m. on a motion by Jennifer Pettinelli, seconded by Bernadette Preiss.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz

Business Administrator/ Board Secretary