

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – February 19, 2019 at 7:00 p.m.
Approved March 19, 2019

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Vice-President, Robert Melick
Christopher McGee
Patrick Smith

Absent

Travis Conway
Loretta Reed

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

II. PRESENTATION

Mr. Cohen and Melissa Bickert handed out the Honor Roll awards.

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III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the January 15, 2019 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the January 15, 2019 executive session.

Motion carried by unanimous voice vote

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the February 5, 2019 work session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

None

V. OLD BUSINESS

Mr. Cohen and Mr. Mantz discussed the FY20 budget and how it would be affected by the way the Board wanted to handle class sizes. Options were given to the Board to consider.

Jennifer Pettinelli said that she would have more information regarding “Board Docs” by the work session.

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Robert Melick, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **January 2019** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **January 31, 2019**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

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VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the January 16, 2019 through February 19, 2019 current expense bill list for check numbers 18580 to 18632 totaling \$487,707.19.

Motion carried by unanimous roll call vote

VIII. PUBLIC INPUT

None

IX. STUDENT REPRESENTATIVE REPORT

Arianna Gamboa gave her report.

X. EXECUTIVE SESSION

Motion made by Patrick Smith, seconded by Robert Melick, to adopt the following resolution to enter into executive session at 7:30 p.m. This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel, Negotiations, Student Issues, and/or Legal Matters.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Alpha Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

XI. RECONVENE

Motion made by Patrick Smith, seconded by Robert Melick, to reconvene the meeting to public session at 7:37 p.m.

Motion carried by unanimous voice vote

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XII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

None

ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the following board affairs agenda items **1.1** through **1.3**.

Motion carried by unanimous roll call vote.

1.1 To approve the waiver application for participation in the Special Education Medicaid Initiative for 2017-2018.

1.2 To approve the first reading of the following policies and regulations:

- Policy 2431.3: Practice & Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- Policy 4219: Commercial Driver's License Controlled Substance & Alcohol Use Testing
- Policy 5337: Service Animals
- Policy 5756: Transgender Students
- Policy 8860: Memorials

1.3 To approve the first reading and adoption of the following policies and regulations:

- Policy 0141.1: Board Member & Term-Sending District
- Policy 2422: Health & Physical Education
- Policy 2610: Educational Program Evaluation
- Policy & Regulation 5111: Eligibility of Resident/Nonresident Pupils
- Policy & Regulation 5330.04: Administering an Opioid Antidote
- Policy & Regulation 7440: School District Security
- Policy 8561: Procurement Procedures for School Nutrition Programs
- Policy 2415.06: Unsafe School Choice Option
- Regulation 2460.8: Special Education-Free & Appropriate Public Education
- Regulation: 5530: Substance Abuse
- Policy & Regulation 5600: Student Discipline/Code of Conduct
- Policy & Regulation 5611: Removal of Students for Firearms Offenses
- Policy & Regulation 5612: Assaults on District Board of Education Members or Employees
- Policy & Regulation 5613: Removal of Students for Assaults with Weapons Offenses
- Policy & Regulation 8461: Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

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Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the following business affairs agenda items **2.1** through **2.2**.

Motion carried by unanimous roll call vote.

- 2.1** To accept the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report on Administrative Findings for the Year Ending June 30, 2018 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.2** To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2018

Schedule of findings of Non-Compliance None

Summary of Recommendations

- | | |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting | None |
| 3. School Purchasing Programs | None |
| 4. School Food Service | None |
| 5. Student Body Activities | None |
| 6. Applications for State School Aid | None |
| 7. Pupil Transportation | None |
| 8. Facilities and Capital Assets | None |
| 9. Miscellaneous | None |
| 10. Follow-up on prior year findings | None |

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the following personnel affairs agenda items **3.1** through **3.4**.

Motion carried by unanimous roll call vote.

- 3.1** To approve Kelsey McDonald to perform five hours of student classroom observation during the 2018-19 school year.
- 3.2** To approve Cole Kleitsch as a substitute teacher for the 2018-19 school year.
- 3.3** To accept Stacey Jarrell's letter of retirement effective 5/1/19.
- 3.4** To approve Crystal Daniels to perform twenty hours of student classroom observation.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the following school affairs agenda items **4.1** through **4.2**.

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Motion carried by unanimous roll call vote.

4.1 To approve the following building use requests:

- PTO & Teachers on 4/2/29 from 2:45 pm to 3:30 pm, on 4/4/19 from 2:45 pm to 3:30 pm and on 4/5/19 from 7:00 pm to 8:30 pm in the gym and for Eagle Escapades.

4.2 To approve the following fundraiser requests:

- AEA Scholarship Committee to hold a Wawa hoagie sale to raise money for the AEA Scholarship Fund.
- Class of 2019 to sell candy grams on 2/1/19 through 2/11/19 to raise money for the 8th grade class trip.
- Class of 2019 to hold a coffee & tea fundraiser on 2/1/19 through 2/28/19 to raise money for the 8th grade class trip.
- 8th grade to sell refreshments at intermission of the Variety Show on 2/22/19.

XIII. NEW BUSINESS

Mr. Cohen provided the Board with the rationale for not having school the previous week. As it was due to being short staffed, the Mr. Cohen proposed allowing teachers to bring their children to work on the days their children's school might be closed and Alpha is not. The Board agreed.

XIV. PUBLIC INPUT

None

XV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:47 p.m. on a motion by Patrick Smith, seconded by Robert Melick.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary