

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – August 21, 2018 at 7:00 p.m.
Approved October 16, 2018

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Vice-President, Robert Melick
Carl Johnson
Patrick Smith

Absent

Travis Conway
Loretta Reed

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

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II. PRESENTATION

None

III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Robert Melick, to approve the minutes of the June 17, 2018 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Robert Melick, to approve the minutes of the July 17, 2018 executive session.

Motion carried by unanimous voice vote.

Motion made by _____, seconded by _____, to approve the minutes of the July 31, 2018 school board retreat.

Motion tabled until the September meeting.

Motion made by Patrick Smith, seconded by Carl Johnson, to approve the minutes of the August 7, 2018 work session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

None

V. OLD BUSINESS

Jennifer Pettinelli said that she had contacted the Board's NJSBA representative regarding the strategic planning materials. The representative will be forwarding the material shortly.

Seth Cohen said that the administration would be meeting with the Board architect Thursday to review the school's security upgrade plans.

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Robert Melick, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **July 2018** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **July 31, 2018**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and

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that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the July 18, 2018 through August 21, 2018 current expense bill list for check numbers 18332 to 18381 totaling \$147,510.85.

Motion carried by unanimous roll call vote

VIII. PUBLIC INPUT

None

IX. STUDENT REPRESENTATIVE REPORT

None

X. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Cohen provided the background and rationale for motions 1.2 policy & regulation 1613, 1.3 policy 5512 and 1.4. He also said that motion 3.11 would be removed from the agenda as the candidate had declined the position.

ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Robert Melick, seconded by Patrick Smith, to approve the following board affairs agenda items **1.1** through **1.5**.

Motion carried by unanimous roll call vote.

1.1 To approve the second reading and adoption of Policy 8561: Procurement Procedures for School Nutrition Program.

1.2 To approve the first reading of the following policies and regulations:

- Policy & Regulation 1613: Disclosure and Review of Applicant's Employment History

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- 1.3** To approve the reading and adoption of the following policies and regulations:
- Policy 5512: Harassment, Intimidation, and Bullying HIB
 - Policy & Regulation 5561: Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
 - Policy 8561: Procurement Procedures for School Nutrition Programs
- 1.4** To approve all existing curricula for the 2018-19 school year including revisions to technology, music, Spanish and art.
- 1.5** To approve the Chief School Administrator's merit goals for the 2018-19 school year as previously presented.

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Patrick Smith, seconded by Carl Johnson, to approve the following business affairs agenda items **2.1** through **2.2**.

Motion carried by unanimous roll call vote.

- 2.1** To approve a student breakfast price of \$1.25 for the 2018-19 school year.
- 2.2** To approve a student lunch price of \$2.90 and milk price of \$0.50 for the 2018-19 school year.

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the following personnel affairs agenda items **3.1** through **3.17**.

Motion carried by unanimous roll call vote.

- 3.1** To approve Raymond Abney as a substitute custodian for the 2018-19 school year.
- 3.2** To approve Stuart Davis as a substitute custodian for the 2018-19 school year.
- 3.3** To hire Brittany Nailos as a music teacher for the 2018-19 school year at a salary of \$50,420, Step H, BA.
- 3.4** To hire Elizabeth Farnsworth as a maternity leave replacement teacher for the 2018-19 school year at a salary of \$48,940, Step E, BA.
- 3.5** To hire Shannon Thomas as a .5 FTE part-time special education teacher for the 2018-19 school year at a salary of \$27,170, Step E, MA.
- 3.6** To hire Tiffany Basebko as a part-time aide for the 2018-19 school year at an hourly rate of \$14.
- 3.7** To hire Patricia Hubert as a part-time aide for the 2018-19 school year at an hourly rate of \$14.
- 3.8** To hire Melissa Pecchia as a part-time aide for the 2018-19 school year at an hourly rate of \$14.
- 3.9** To approve a horizontal guide move for Patricia Cote from Step E, BA to Step E, BA+15 resulting from the completion of the appropriate course work.

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- 3.10** To hire Katherine Von Uchtrup as a part-time aide for the 2018-19 school year at an hourly rate of \$14.
- 3.11** To approve Melissa Pecchia as a substitute teacher for the 2018-19 school year.
- 3.12** To hire Debbie Diller to provide professional development on August 28, 2018 at a cost of \$3,500.
- 3.13** To approve Kyle Mirena to provide professional development on August 27, 2018 at an hourly rate of \$150 not to exceed 6 hours.
- 3.14** To approve Ann Van Sickle to provide professional development on August 27, 2018 at an hourly rate of \$150 not to exceed 6 hours.
- 3.15** To appoint Rich Halley as the district's residency officer for the 2018-19 school year at an annual stipend of \$2,000.
- 3.16** To approve Cheryl Clark as a substitute teacher for the 2018-19 school year.
- 3.17** To approve Gia Puia as a substitute teacher for the 2018-19 school year.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Carl Johnson, seconded by Patrick Smith, to approve the following school affairs agenda items **4.1** through **4.8**.

Motion carried by unanimous roll call vote.

- 4.1** To approve the placement of the identified students in the Cambridge School for the 2018-19 school year at an annual tuition of \$47,810 per student.
- 4.2** To approve a 2018-2019 tuition contract with the Warren County Technical School for 13 students at an annual tuition rate of \$3,900 per student, a transportation cost of \$500 per student minus a FY17 adjustment of \$7,970, for a total of \$49,230.
- 4.3** To approve a 2018-2019 special education tuition contract with the Warren County Technical School for 3 students at an annual tuition rate of \$4,000 per student and a transportation cost of \$500 for a total of \$13,500.
- 4.4** To approve a 2018-2019 tuition contract with the Phillipsburg School District for 86 students at an annual tuition rate of \$14,939 per student minus a FY17 adjustment of \$87,952.72, for a total of \$1,196,801.28.
- 4.5** To approve the placement of the identified student in the Phillipsburg School District's self-contained behavioral disabilities program for the 2018-19 school year at an annual tuition of \$19,520.
- 4.6** To approve the placement of the identified student in the Phillipsburg School District's self-contained behavioral disabilities program for the 2018-19 school year at an annual tuition of \$19,520 with an addition cost of \$31,000 for a personal aide for a total cost of \$50,520.
- 4.7** To approve the placement of two identified students in the Phillipsburg School District's multiple disabilities program for the 2018-19 school year at an annual tuition cost of \$25,017 per student.
- 4.8** To approve a personal aide for the identified student for one hour a day throughout the 2018-19 school year at an annual cost of \$4,770.

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XI. NEW BUSINESS

None

XII. PUBLIC INPUT

None

XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:14 p.m. on a motion by Patrick Smith, seconded by Robert Melick.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary