

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – October 16, 2018 at 7:00 p.m.
Approved November 20, 2018

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Travis Conway
Carl Johnson
Christopher McGee
Loretta Reed
Patrick Smith

Absent

Vice-President, Robert Melick

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

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II. PRESENTATION

None

III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the August 21, 2018 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the September 4, 2018 work session.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the September 18, 2018 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the October 2, 2018 work session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

None

V. OLD BUSINESS

None

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Carl Johnson, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **September 2018** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **September 30, 2018**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

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VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Travis Conway, to approve the September 19, 2018 through October 16, 2018 current expense bill list for check numbers 18424 to 18463 totaling \$562,355.28

Motion carried by unanimous roll call vote

VIII. PUBLIC INPUT

Sarah Payne said the Student Council brought up the Talent Show at its last meeting. The Council would like to reinstitute the show in the spring.

IX. STUDENT REPRESENTATIVE REPORT

None

X. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Cohen thanked the PTO for their chromebook donation bringing the middle school ratio to 1:1. The school will buy carrying cases for the students to use. The administration is researching at parent paid insurance plans for each student with a school appointed chromebook.

Mr. Cohen said that Red Ribbon Week is in progress.

Mr. Cohen had no HIB incidents to report.

ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Carl Johnson, seconded by Christopher McGee, to approve the following board affairs agenda items **1.1** through **1.3**.

Motion carried by unanimous roll call vote.

- 1.1** To approve the Comprehensive Maintenance Plan (CMP).
- 1.2** To approve the Annual Maintenance Budget Amount Worksheet (M-1).
- 1.3** To approve the FY18 HIB Self-Assessment.

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Travis Conway, seconded by Patrick Smith, to approve the following business affairs agenda item **2.1**.

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Motion carried by unanimous roll call vote.

- 2.1** To approve a professional services contract with Parette Somjen Architects for a Security Enhancement System at Stair Tower project at a fixed cost of \$6,900.

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Patrick Smith, seconded by Carl Johnson, to approve the following personnel affairs agenda items **3.1** through **3.6**

Motion carried by unanimous roll call vote.

- 3.1** To approve Devon Scheier as a part-time aide for the 2018-19 school year, effective October 16, 2018, at an annual salary of \$11,718, prorated for time worked.
- 3.2** To approve Michael O’Krepka, Jr. as a part-time aide for the 2018-19 school year, effective October 16, 2018, at an annual salary of \$10,416, prorated for time worked.
- 3.3** To approve Renee Smith to serve as mentor to Robert Miller.
- 3.4** To approve a longevity payment of \$1,500 for all 12 month employees with 29 years or more of service to the Alpha School District.
- 3.5** To approve Michael O’Krepka as a substitute teacher for the 2018-19 school year.
- 3.6** To approve Ashlee Melick to do six hours of observation on November 6, 2018.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Patrick Smith, seconded by Travis Conway, to approve the following school affairs agenda items **4.1** through **4.8**.

Motion carried by unanimous roll call vote.

- 4.1** To approve the following building use requests:
- Alpha Music Department on 12/12/18 beginning at 7:00 pm in the gym for a band and choir concert.
 - Alpha Music Department on 5/22/19 beginning at 7:00 pm in the gym and cafeteria for the elementary spring music concert.
 - Alpha Music Department on 12/5/18 beginning at 7:00 pm in the gym for the elementary winter music concert.
 - Alpha Music Department on 5/15/19 beginning at 7:00 pm in the gym and cafeteria for the band and choir spring concert.
 - Alpha PTO on 11/2/18 from 7:00 pm to 9:00 pm in the cafeteria for a movie night.
 - Dance Club on 3/27/19 from 2:45 pm to 4:00 pm in the gym and cafeteria for dress rehearsal and on 3/28/19 beginning at 7:00 pm in the gym and cafeteria for the performance.

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- Dance Club on 12/11/18 from 2:45 pm to 4:00 pm in the gym and cafeteria for dress rehearsal and on 12/13/18 beginning at 7:00 pm in the gym and cafeteria for the performance.

4.2 To approve the following fundraiser requests:

- Class of 2019 to hold a clothing, shoes, toys collection to be donated with money raised for the 8th grade class trip and graduation.
- APS Music Department to sell Ashley Farms & Associates items to raise money for the music department and trips.
- 8th Grade to sell root beer floats on 9/21/18 and 10/12/18 to raise money for the bus for the NYC trip.

4.3 To approve the 2018-19 field trips per the presented list.

4.4 To approve the placement of the identified students in the Greenwich Township School District's Pre-K special disabilities class for the 2018-19 school year, beginning on October 9, 2018, at an annual tuition of \$15,000 prorated for time in attendance.

4.5 To approve the placement of the identified Phillipsburg School District student in the Alpha School for the 2018-19 school year, beginning on October 9, 2018, at an annual tuition rate paid by the Phillipsburg Board of Education of \$17,100 prorate for time in attendance.

4.6 To approve the attendance of Robert Mellick and Jennifer Pettinelli at the NJ School Boards Convention on 10/22/18 – 10/24/18 in Atlantic City, NJ. The cost is \$300 per person registration fee plus lodging for two nights, mileage reimbursement, meals and incidental expenses per federal rates.

4.7 To approve the attendance of Seth Cohen, at the NJ School Boards Convention on 10/22/18 – 10/25/18 in Atlantic City, NJ. The cost is \$300 registration fee plus lodging for three nights, mileage reimbursement, meals and incidental expenses per federal rates.

4.8 To approve Diane Laustsen and Nancy Semanick to attend workshop model training on 1/18/19 in Green, NJ. Cost is mileage reimbursement.

XI. NEW BUSINESS

None

XII. PUBLIC INPUT

None

XIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:12 p.m. on a motion by Travis Conway, seconded by Patrick Smith.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary