

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – December 18, 2018 at 7:00 p.m.
Approved January 15, 2019

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:02 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Vice-President, Robert Melick
Travis Conway
Christopher McGee
Patrick Smith

Absent

Carl Johnson
Loretta Reed

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary
Bob Merryman, Board Attorney

Flag Salute – Pledge of Allegiance

Silent Meditation

President Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

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II. PRESENTATION

None

III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the November 20, 2018 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the November 20, 2018 executive session.

Motion carried by unanimous voice vote

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the minutes of the December 4, 2018 work session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

Travis Conway told the Board he attended the Foundations for Success workshop and gave the Board some insight as to what was discussed.

V. OLD BUSINESS

None

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Travis Conway, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **November 2018** and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of **November 30, 2018**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

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VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Robert Melick, to approve the November 21, 2018 through December 18, 2018 current expense bill list for check numbers 18502 to 18540 totaling \$587,411.54.

Motion carried by unanimous roll call vote

Motion made by Patrick Smith, seconded by Travis Conway, to approve budget transfers in the amount of \$17,876.11 as presented for the period November 21, 2018 through December 18, 2018 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1

Motion carried by unanimous roll call vote

VIII. PUBLIC INPUT

None

IX. EXECUTIVE SESSION

Motion made by Travis Conway, seconded by Patrick Smith, to adopt the following resolution to enter into executive session at 7:08 p.m. This executive session is expected to last about 30 minutes. The general nature of the subject matter to be discussed is Personnel, Negotiations, Student Issues, and/or Legal Matters.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Alpha Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

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X. RECONVENE

Motion made by Patrick Smith, seconded by Robert Melick, to reconvene the meeting to public session at 7:31 p.m.

Motion carried by unanimous voice vote

XI. STUDENT REPRESENTATIVE REPORT

None

XII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Cohen told the Board that he conducted a parent workshop on internet safety.

Mr. Cohen reported no instances of HIB in November.

Mr. Cohen stated that the district had its QSAC follow up review that morning. He was pleased to report with scores of 40/40 for curriculum and 41.5/60 for instruction, it appears that the district will pass QSAC.

Mr. Cohen gave the rationale for adding to policy revisions to the agenda for approval.

ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Patrick Smith, seconded by Travis Conway, to approve the following board affairs agenda items **1.1** through **1.3**.

Motion carried by unanimous roll call vote.

- 1.1** To accept Carl Johnson's letter of resignation from the Board of Education effective immediately.
- 1.2** To accept the donation of two iPads from the Donors Choose Organization.
- 1.3** To approve revisions to policy 2210 "Curriculum Development" and policy 6220 "Budget Preparation".

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Travis Conway, seconded by Patrick Smith, to approve the following personnel affairs agenda items **3.1** through **3.2**.

Motion carried by unanimous roll call vote.

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- 3.1** To approve a horizontal guide move for Pamela Cutarelli from Step L, MA to Step L, MA+15 resulting from the completion of the appropriate course work.
- 3.2** To approve the Preschool Aide job description as presented.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Patrick Smith, seconded by Travis Conway, to approve the following school affairs agenda items **4.1** through **4.3**.

Motion carried by unanimous roll call vote.

4.1 To approve the following building use requests:

- PTO on 12/12/18 from 8:00 am to 3:00 pm and from 5:00 pm to 7:00 pm and on 12/13/18 from 8:00 am to 3:00 pm in room 3 for Santa’s Work Shop.
- Variety show practice on 2/13/19, 2/14/19 and 2/19/19 from 2:35 pm to 3:30 pm in the cafeteria, practice on 2/20/19 from 2:35 pm to 3:30 pm in the gym, dress rehearsal on 2/21/19 from 2:35 pm to 4:00 pm in the gym/cafeteria and the performance on 2/22/19 from 6:30 pm to 9:30 pm in the gym.
- AYAA on 12/26/18 and 12/27/18 from 9:00 am to 1:00 pm in the gym for basketball practice.

4.2 To approve the following fundraiser requests:

- 8th grade class to sell hot chocolate/apple cider and cookies on December 5th to raise money for the 8th grade field trip.
- 8th grade class to run “Dine to Donate” at Applebee’s on December 12th to raise money for the 8th grade field trip.
- 8th grade class to sell drinks and baked goods on December 12th to raise money for graduation and class trip.

4.3 To approve the following field trips:

12/7/18 Choir Members Alpha, NJ – Alpha Memorial Park

XIII. NEW BUSINESS

Jennifer Pettinelli explained what the “Board Docs” program was and what it would entail should the Board be interested in considering its use.

Jennifer Pettinelli said the Winter Concert was very well done.

XIV. PUBLIC INPUT

None

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XV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:39 p.m. on a motion by Christopher McGee, seconded by Patrick Smith.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary