

**ALPHA PUBLIC SCHOOL**  
817 North Boulevard  
Alpha, New Jersey 08865  
Telephone: (908) 454-5000 Fax: (908) 454-4347  
[www.apsedu.org](http://www.apsedu.org)

Chief School Administrator  
Mr. Seth Cohen

Supervisor of Instruction  
Mrs. Lori Walker

February 28, 2020

Dear Parent(s) and/or Guardian(s) ,

We are very excited to announce Parent / Grandparent Day at Alpha Public School on Friday March 27, 2020. With the new school security upgrades it is no longer wise to allow free entry to the community as we have done in the past. We must limit the number of guests to four (4) per student and ask everyone to follow the rules below. They may seem overly strict. Our goal is not to push people away, but rather have our events reflect what the best practices in school security say will keep our community as safe as possible. We ask for your understanding and patience as we implement the following changes.

- The names of all adults attending the event must be provided in advance. You will not be permitted to enter the building if this process is not followed. You will not be permitted to provide the names on the day of the event, pre-registration is required.
- Four (4) adults per student may attend this event during the school day.
- Photo identification will be required for all adults attending the event.
- Guests will enter through the lobby doors by the gym. There will be a staff member at the entrance greeting guests, checking identification and providing guests with a visitor's badge.

The sign-in process will begin at 8:05 a.m. Guests will be allowed to visit the classrooms starting at 8:30 am. Classroom visitation will take place from 8:30-11:30 a.m. Students will perform in a school wide assembly beginning at 11:45 a.m.

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**\*\*Please return by Friday, March 20, 2020. All guests must be pre-registered.** No one will be permitted to attend the day of the event who is not pre-registered. Proper identification will be required.

Student's Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Guests:

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |