

**Alpha Borough Public School Board of Education**

**REGULAR SCHOOL BOARD MEETING**

**June 16, 2020 7:00 p.m.**

**Agenda**

**I. CALL TO ORDER**

**II. OPENING STATEMENTS**

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

- Louis Cartabona \_\_\_\_\_
- Travis Conway \_\_\_\_\_
- Christopher McGee \_\_\_\_\_
- Robert Melick \_\_\_\_\_
- Jennifer Pettinelli \_\_\_\_\_
- Loretta Reed \_\_\_\_\_
- Patrick Smith \_\_\_\_\_

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

**III. PRESENTATION**

**IV. APPROVAL OF BOARD MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the May 19, 2020 regular meeting.

VOICE VOTE

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Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the June 2, 2020 work session.

VOICE VOTE

**V. COMMUNICATIONS TO THE BOARD/PRESENTATIONS**

**VI. OLD BUSINESS**

**VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **May 2020** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **May 31, 2020**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**VIII. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the May 20, 2020 through June 16, 2020 current expense bill list for check numbers 19286 to 19310 totaling \$644,689.06.

ROLL CALL VOTE

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve budget transfers in the amount of \$18,727.84 as presented for the period May 20, 2020 through June 16, 2020 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

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**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**IX. PUBLIC INPUT**

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS**

In – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

Out – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

**XI. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

**ACTION ITEMS:** Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1**.

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**1.1** To approve the submission and acceptance of the application for “Individuals with Disabilities Education Act” (IDEA) fiscal year 2021 in the following amounts:

Basic:	\$69,926
Preschool:	<u>\$ 1,758</u>
Total Allocation:	\$71,684

**ROLL CALL VOTE**

Cartabona _____	Reed _____	Melick _____
Conway _____	Smith _____	Pettinelli _____
McGee _____		

**Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda items **2.1** through **2.2**.

**2.1** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2019-20 school year.

**2.2** To authorize the Business Administrator to close the petty cash account as of June 30, 2020 and reopen the 2020-21 petty cash account in the amount of \$200 as of July 1, 2020.

**ROLL CALL VOTE**

Cartabona _____	Reed _____	Melick _____
Conway _____	Smith _____	Pettinelli _____
McGee _____		

**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda items **3.1** through **3.8**.

**3.1** To offer employment to the listed Support Staff for the 2020-2021 school year:

<u>Clerical</u>	<u>Job Title</u>	<u>Months</u>	<u>Salary</u>
Yale, Melissa	Executive Secretary	12	\$45,900
Olah, Lynn	School Secretary	12	\$34,680

<u>Treasurer</u>			
Rossetti, Lorraine	Treasurer		\$4,951

<u>Operations</u>			
Plimpton, Robert	Head Custodian	12	\$61,200
Olah, Thomas	Custodian	12	\$50,691
Rissmiller, Charles	Part-Time Custodian	10	\$15.47/hour

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Aides

Brotzman, Bernard	PT Aide	10	TBD
Hunter, Delia	PT Aide	10	TBD
Lawson, Susan	PT Aide	10	TBD
McGuinness, Judy	FT Aide	10	TBD
O’Krepka, Michael	PT Aide	10	TBD
Pecchia, Melissa	PT Aide	10	TBD
Petras, Susan	PT Aide	10	TBD
Scheier, Devon	PT Aide	10	TBD
Von Unctrup, Katherine	PT Aide	10	TBD
Welch, Kelly	PT Aide	10	TBD

- 3.2** To approve Kristi Horan to work four hours a day, four days a week for four weeks from July 6<sup>th</sup> through July 23<sup>rd</sup>, to be paid at the contractual rate, to conduct the 2020 extended school year program.
- 3.3** To hire Lori Walker as the Assistant Principal/Supervisor of Instruction for the 2020-21 school year at a salary of \$83,232.
- 3.4** To approve summer hours for Lori Walker from August 3<sup>rd</sup> through the 6<sup>th</sup>, August 17<sup>th</sup> through the 24<sup>th</sup> as well as one additional day to be determined to be paid at an hourly rate of \$52.02.
- 3.5** To approve Sarah Payne to work up to 40 summer hours, paid at the contractual rate, to perform technological maintenance and upgrades.
- 3.6** To approve the following staff to work the Promotion Ceremony on July 8<sup>th</sup> to be paid at their contractual hourly rate:
- Kimberly Gilles
  - Robert Miller
  - Kim Weiss
  - Stephanie Flynn
  - Kelsey VanHorn
  - Patricia Cote
  - Pam Cutarelli
  - Jenna Lamas
  - Brittany Nailos
- 3.7** To approve the following staff to be on the Summer Distance Learning Committee for three hours per day for a maximum of four days to be paid at their contractual rate:
- Sarah Payne
  - Ernie Kaminski
  - Kim Weiss
  - Patty Cote
  - Jennifer Truby
  - Stephanie Flynn
  - Stuart Davis

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Joan Kern  
Diane Laustsen  
Elyse Linfante  
Elizabeth Farnsworth

**3.8 To approve the following resolution:**

RESOLVED, the Board of Education certifies that Seth Cohen, Superintendent of Schools, successfully satisfied the criterion for the qualitative and quantitative merit goals for the 2019-20 school year.

BE IT FURTHER RESOLVED, that the board shall await confirmation of satisfaction of that criterion from the Executive County Superintendent prior to the payment of the merit bonus.

**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda items **4.1** through **4.2**.

- 4.1** To approve the placement of the identified students in the Warren Glen Academy for the 2020-21 school year at an annual tuition rate of \$56,863.80 per student.
- 4.2** To approve the 8<sup>th</sup> grade Promotion Ceremony at the Alpha School on July 8<sup>th</sup> beginning at 7:00 pm.

**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**XII. NEW BUSINESS**

**XIII. PUBLIC INPUT**

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**XIV. ADJOURNMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.

VOICE VOTE