

**Alpha Borough Public School Board of Education**

**REGULAR SCHOOL BOARD MEETING**

**November 17, 2020 7:00 p.m.**

**Agenda**

**I. CALL TO ORDER**

**II. OPENING STATEMENTS**

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

- Louis Cartabona \_\_\_\_\_
- Travis Conway \_\_\_\_\_
- Christopher McGee \_\_\_\_\_
- Robert Melick \_\_\_\_\_
- Jennifer Pettinelli \_\_\_\_\_
- Loretta Reed \_\_\_\_\_
- Patrick Smith \_\_\_\_\_

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

**III. PRESENTATION**

- Honor Roll presentation
- COVID Screening & Contact Tracing in High Risk Counties

**IV. APPROVAL OF BOARD MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the October 20, 2020 regular meeting.

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VOICE VOTE

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the November 3, 2020 work session.

VOICE VOTE

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the November 3, 2020 executive session.

VOICE VOTE

**V. COMMUNICATIONS TO THE BOARD/PRESENTATIONS**

**VI. OLD BUSINESS**

**VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2020** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **October 31, 2020**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**VIII. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the October 21, 2020 through November 17, 2020 current expense bill list for check numbers 19502 to 19546 totaling \$627,300.77.

ROLL CALL VOTE

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

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Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve budget transfers in the amount of \$1,036.40 as presented for the period October 21, 2020 through November 17, 2020 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**IX. PUBLIC INPUT**

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS**

- Residency Hearing with possible motion on residency dependent upon outcome of hearing.

In – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

Out – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

**XI. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

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**ACTION ITEMS:** Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda items **1.1** through **1.5**.

**1.1** To approve the “Strategic Planning 3D Model ‘Dream, Determination, and Destiny By Design’” contract agreement between the Alpha Board of Education and New Jersey School Boards Association in the amount of \$4,000 as presented.

**1.2** To approve the second reading and adoption of the following policies and regulations:

- Policy 1620: Administrative Employment Contracts
- Policy 19418: Restart and Recovery Plan
- Policy 1648.03: Restart and Recovery Plan – Full Time Remote Option
- Policy 2431: Athletic Competition
- Regulation 2431.1: Emergency Procedures for Sports and Other Athletic
- Policy 2451: Adult High School
- Policy 2464: Gifted & Talented Students
- Policy & Regulation 5330.05: Seizure Action Plan
- Policy 6440: Cooperative Purchasing
- Policy & Regulation 6470.01: Electronic Funds Transfer and Claimant Certification
- Policy & Regulation 7440: School District Security
- Policy 7450: Property Inventory
- Policy & Regulation 7510: Use of School Facilities
- Policy 8420: Emergency and Crisis Situations
- Policy 8561: Procurement Procedures for School Nutrition Programs

**1.3** To approve the 2020-21 Nursing Services Plan.

**1.4** To approve the 2020-21 Health & Safety Evaluation of School Buildings Checklist.

**1.5** To approve the QSAC DPR’s.

**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

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**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda items **3.1** through **3.9**.

- 3.1** To approve Jenna Lamas' letter of resignation effective December 25<sup>th</sup>.
- 3.2** To approve Sarah Payne as the teaching mentor for Dawn Melise and Samantha Davis.
- 3.3** To approve Samantha Davis, Kristine McGrath, Dawn Melise, Sarah Payne and Jennifer Truby to be Jumpstart Instructors for the 2020-21 school year to be paid at the contractual hourly rate.

**3.4** To approve the following stipend positions to be paid at the contractual amount:

ESL Coordinator	Pam Cutarelli
8 <sup>th</sup> Grade Advisor (split)	Diane Laustsen
	Megan Mason
Drama Club (split)	Diane Laustsen
	Patricia Cote
Dance Club	Diane Laustsen
Safety Patrol	Diane Laustsen
Test Coordinator	Sarah Payne
Yearbook (split)	Kristi Horan
	Renee Smith

- 3.5** To approve the Chief School Administrator's merit goals for the 2020-21 school year as presented.
- 3.6** To approve David Engle as a substitute custodian for the 2020-21 school year.
- 3.7** To approve the Lead Custodian job description as presented.
- 3.8** To hire Reinhard E. Sorge as Lead Custodian for the 2020-21 school year, beginning on or before 1/15/21, at an annual salary of \$57,000 prorated for time worked.
- 3.9** To hire Robert Plimpton as the "Certified Educational Facilities Manager" for the 2020-21 school year, beginning on 1/1/21, at a rate of \$20/hr not to exceed 8 hours a week.

**ROLL CALL VOTE**

Cartabona _____	Reed _____	Melick _____
Conway _____	Smith _____	Pettinelli _____
McGee _____		

**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda items **4.1** through **4.2**.

- 4.1** To approve completion of the bus evacuation drill on October 27, 2020.

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**4.2** To approve the following fundraiser requests:

- Class of 2021 to sell poinsettias from 10/14/20 through 11/11/20 to raise money for graduation.
- Class of 2021 to host a Gertrude Hawk candy bar sale from 10/21/20 through 11/13/20 to raise money for graduation.

**ROLL CALL VOTE**

Cartabona	_____	Reed	_____	Melick	_____
Conway	_____	Smith	_____	Pettinelli	_____
McGee	_____				

**XII. NEW BUSINESS**

**XIII. PUBLIC INPUT**

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**XIV. ADJOURNMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.

**VOICE VOTE**