

Remote Learning Etiquette

Parent(s) and Guardian(s),

The teachers of the Alpha Education Association have created the following guidelines to make your remote learning experience successful.

Please adhere to the following guidelines:

1. Be prepared and on time. **Attendance is mandatory.**
2. Video must remain on during teacher instruction time. **If you do not respond to a teacher and your video is off, you could potentially be marked absent.**
3. Go to a quiet space with good lighting. **You will unmute at times. Please limit background noise.**
4. Use a headset or microphone if you would like. **Especially if others are Zooming.**
5. Dress appropriately. **You will be seen by others.**
6. Don't share the link with others. **No Zoom trolls.**
7. Use your full name for your Zoom window. **No distracting names.**
8. Raise your hand or click on the icon.
9. Be respectful on chat and video. **Participate appropriately.**
10. Mute microphone when not talking.
11. Do not eat during the Zoom meeting. **Lunch has been scheduled.**
12. Allow your other siblings to get their work done. **Do not interrupt.**