

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Vice-President, Patrick Smith
Louis Hardy
Linda Sutch

Absent

Travis Conway
Christopher McGee
Loretta Reed arrived at 7 :03 p.m.

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President, Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

II. PRESENTATION

None

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the minutes of the May 17, 2022 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the minutes of the June 7, 2022 work session meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the minutes of the June 7, 2022 executive session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

None

V. OLD BUSINESS

None

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Linda Sutch, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **May 2022** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **May 31, 2022**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the May 18, 2022 through June 21, 2022 current expense bill list for check numbers 20258 to 20308 totaling \$809,602.27.

Motion carried by unanimous roll call vote.

Motion made by Patrick Smith, seconded by Linda Sutch, to approve budget transfers in the amount of \$60,968.67 as presented for the period May 18, 2022 through June 21, 2022 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do not exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

Motion carried by unanimous roll call vote.

VIII. PUBLIC INPUT

None

IX. EXECUTIVE SESSION

Motion made by Patrick Smith, seconded by Linda Sutch, to adopt the following resolution to enter into executive session at 7:05 p.m. This executive session is expected to last about 30 minutes. The general nature of the subject matter to be discussed is Personnel, Negotiations, Student Issues, and/or Legal Matters.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Alpha Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

X. RECONVENE

Motion made by Louis Hardy, seconded by Linda Sutch, to reconvene the meeting to public session at 7:27 p.m.

Motion carried by unanimous voice vote

XI. CHIEF SCHOOL ADMINISTRATOR’S REPORT

Mr. Cohen reported that the Warren County COVID level was currently green.

Mr. Cohen told the Board the laser cutter was now working and he is working on upgrades.

Mr. Cohen said that water lead testing was conducted throughout the building. Two locations in the building did not pass and the appropriate steps to remedy the issues are taking place.

Mr Cohen told the Board the Pohatcong wrestling program would be hosting a summer clinic in the cafeteria.

ACTION ITEMS: Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the following board affairs agenda items **1.1** through **1.2**.

Motion carried by unanimous roll call vote.

1.1 To approve the submission and acceptance of the application for “Individuals with Disabilities Education Act” (IDEA) fiscal year 2023 in the following amounts:

Basic:	\$ 66,893
Preschool:	\$ 1,937
Total Allocation:	\$ 68,830

1.2 To approve the submission and acceptance of the application for “Elementary and Secondary Education Act” (ESEA) fiscal year 2023 in the following amounts:

Title I:	\$ 56,600
Title IIA:	\$ 9,552
Title IV:	\$ 10,000
Total Allocation:	\$ 76,152

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the following business affairs agenda items **2.1** through **2.3**.

Motion carried by unanimous roll call vote.

- 2.1** To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2021-22 school year.
- 2.2** To authorize the Business Administrator to close the petty cash account as of June 30, 2022 and reopen the 2022-23 petty cash account in the amount of \$200 as of July 1, 2022.
- 2.3** To approve an agreement with Maschio's Food Service, Inc. to provide operation and management of the district's food service program for the 2022-23 school year for a management fee of \$8,836.36 with no guarantee.

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Linda Sutch, seconded by Loretta Reed, to approve the following personnel affairs agenda items **3.1** through **3.17**.

Motion carried by unanimous roll call vote.

- 3.1** To offer employment to the listed Support Staff for the 2022-2023 school year:

<u>Clerical</u>	<u>Job Title</u>	<u>Months</u>	<u>Salary</u>
Yale, Melissa	Executive Secretary	12	\$47,754
Ascolese, Bethany	School Secretary	12	\$35,700
<u>Treasurer</u>			
Rossetti, Lorraine	Treasurer		\$5,151
<u>Operations</u>			
Sorge, Reinhard	Head Custodian	12	\$59,303
Hoernlein, Charles	Custodian	12	\$35,700
Rissmiller, Charles	Part-Time Custodian	10	\$16.10/hr

- 3.2** To hire Lori Walker as the Assistant Principal/Supervisor of Instruction for the 2022-23 school year at a salary of \$86,595.
- 3.3** To approve summer hours for Lori Walker from August 15th through August 26th to be paid at an hourly rate of \$54.12.
- 3.4** To approve hiring Stuart Davis as a Summer Custodian, beginning June 22, 2022 through September 1, 2022, at an hourly rate of \$13.00.
- 3.5** To approve hiring Robert Griffiths as a Summer Custodian, beginning June 22, 2022 through September 1, 2022, at an hourly rate of \$13.00.
- 3.6** To approve hiring Jason Cohen as a Summer Custodian for three days a week, beginning June 22, 2022 through September 1, 2022, at an hourly rate of \$13.00.
- 3.7** To approve a horizontal guide move for Laura Griffiths from BA to BA+15.

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

- 3.8** To approve Kelsey VanHorn to take a five day unpaid leave of absence from August 29, 2022 through September 2, 2022.
- 3.9** To approve Sarah Payne for no more than 24 summer hours to perform IT work to be paid at the contractual hourly rate.
- 3.10** To hire Shelby Axelrod as a science teacher for the 2022-23 school year at step P, MA.
- 3.11** To approve Kristi Horan as the ESY'22 teacher from 7/11/22 through 7/28/22 to be paid at the contractually hourly rate.
- 3.12** To approve Dawn Melise as the ESY'22 teacher from 7/11/22 through 7/28/22 to be paid at the contractually hourly rate.
- 3.13** To approve Jennifer Truby as an ESY'22 paraprofessional from 7/11/22 through 8/12/22 to be paid at an hourly rate of \$14.25.
- 3.14** To approve Devon Scheier as an ESY'22 paraprofessional from 7/5/22 through 7/28/22 to be paid at an hourly rate of \$14.25.
- 3.15** To approve Laura Griffiths as the ESY'22 nurse from 7/11/22 through 7/28/22 to be paid at the contractually hourly rate.
- 3.16** To approve Avalon Therapy, LLC. to provide physical therapy services for the 2022-23 school year at an hourly rate of \$95 for five hours per week based on a 36 week schedule.
- 3.17** To approve the following resolution:

RESOLVED, the Board of Education certifies that Seth Cohen, Superintendent of Schools, successfully satisfied the criterion for the qualitative and quantitative merit goals for the 2021-22 school year.

BE IT FURTHER RESOLVED, that the board shall await confirmation of satisfaction of that criterion from the Executive County Superintendent prior to the payment of the merit bonus.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the following school affairs agenda items **4.1** through **4.4**.

Motion carried by unanimous roll call vote.

- 4.1** To accept a donation of five Chromebooks from the Shrimad Rajchandra organization.
- 4.2** To approve the placement of the identified student in the Burlington County Special Services School District's program for the 2021-22 school year, beginning on May 16th, at an annual tuition rate of \$26,702 prorated for time in attendance.
- 4.3** To approve the placement of the identified students in the Warren Glen Academy for the 2022-23 school year at an annual tuition rate of \$64,900.50 each.
- 4.4** To approve the following building use requests:
 - i. Pohatcong Wrestling on Monday's from 11:30 am to 1:00 pm and Wednesday's from 5:30 pm to 7:00 pm for the months of July and August in the cafeteria for a wrestling clinic.

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
Regular Meeting Minutes-June 21, 2022 at 7:00 p.m.
Approved July 19, 2022

XII. NEW BUSINESS

Mr. Cohen reported that he met with the Town Council to discuss the proposed changes to the Health/PE curriculum.

XIII. PUBLIC INPUT

None

XIV. ADJOURNMENT-

There being no further business to come before the Board, the meeting was adjourned at 7:37 p.m. on a motion by Patrick Smith, seconded by Linda Sutch.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary