

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – November 15, 2022 at 7:00 p.m.
Approved December 20, 2022

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Jennifer Pettinelli called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

OPEN PUBLIC MEETINGS ACT:

Jennifer Pettinelli read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Jennifer Pettinelli
Vice-President, Patrick Smith
Travis Conway
Louis Hardy
Christopher McGee
Loretta Reed
Linda Sutch

Absent

Others Present

Seth Cohen, Chief School Administrator
Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President, Jennifer Pettinelli read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

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II. PRESENTATION

Mr. Cohen conducted the First Marking Period Honor Roll presentation.

III. APPROVAL OF BOARD MINUTES

Motion made by Patrick Smith, seconded by Loretta Reed, to approve the minutes of the October 18, 2022 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the minutes of the October 18, 2022 executive session.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Loretta Reed, to approve the minutes of the November 1, 2022 work session.

Motion carried by unanimous voice vote.

Motion made by Patrick Smith, seconded by Linda Sutch, to approve the minutes of the November 1, 2022 executive session.

Motion carried by unanimous voice vote.

IV. COMMUNICATIONS TO THE BOARD

None

V. OLD BUSINESS

Mr. Cohen met with the Superintendent of the Warren Glen Academy to resolve the ESY'22 tuition issue.

VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Patrick Smith, seconded by Loretta Reed, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2022** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **October 31, 2022**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

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VII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the October 19, 2022 through November 15, 2022 current expense bill list for check numbers 20494 to 20538 totaling \$781,315.96.

Motion carried by unanimous roll call vote.

VIII. PUBLIC INPUT

None

IX. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Cohen congratulated Patrick Smith on winning reelection.

Mr. Cohen stated that the Book Fair would be next week, there is a Pep Rally scheduled for 11/21/22 and that the school's Veteran's Day Celebration would be on 11/17/22.

ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BOARD AFFAIRS

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the following board affairs agenda item **1.1**.

Motion carried by unanimous roll call vote.

1.1 To approve the second reading and adoption of Policy 5512 "Harassment, Intimidation, or Bullying".

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Patrick Smith, seconded by Christopher McGee, to approve the following business affairs agenda item **2.1**.

Motion carried by unanimous roll call vote.

2.1 To enter into a joint transportation agreement with the Pohatcong Township School District for the 2022-23 school year at a total annual cost of \$117,649.71 with terms as presented.

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Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Patrick Smith, seconded by Loretta Reed, to approve the following personnel affairs agenda items **3.1** through **3.2**.

Motion carried by unanimous roll call vote.

3.1 To approve Jacqueline Cameron as a substitute teacher for the 2022-23 school year.

3.2 To hire Jodie Frankle as a part-time instructional aide for the 2022-23 school year, beginning November 16, 2022, at an annual salary of \$15,086 prorated for time worked.

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Travis Conway, seconded by Linda Sutch, to approve the following school affairs agenda items **4.1** through **4.4**.

Motion carried by unanimous roll call vote.

4.1 To approve the Nursing Services Plan for the 2022-23 school year.

4.2 To approve the following fundraiser requests:

- Scholarship Committee to conduct an ongoing Wawa hoagie fundraiser to raise scholarship funds.
- AEA to conduct a clothing drive from 10/24/22 through 12/16/22 to raise scholarship funds.

4.3 To approve the following field trips:

- Grade 5 to the Sterling Hill Mine Museum in Ogdensburg, NJ on 5/11/23.

4.4 To approve the following building use requests:

- i. APS from 11/21/22 through 11/23/22 from 8:15 am to 12:30 pm and also from 6:00 pm to 8:00 pm on 11/21/22 & 11/22/22 in the cafeteria for the Scholastic Book Fair.
- ii. PTO on 12/16/22 from 4:30 pm to 9:00 pm in the gym and cafeteria for a “Parent’s Night Out”.
- iii. PTO on 1/20/23 from 5:00 pm to 9:00 pm in the gym and cafeteria for a winter dance.
- iv. PTO on 12/13/22, 12/14/22 & 12/20/22 from 8:00 am to 2:30 pm in the basement for “Holiday Shoppe”.

X. NEW BUSINESS

None

XI. PUBLIC INPUT

None

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XII. EXECUTIVE SESSION

Motion made by Patrick Smith, seconded by Loretta Reed, to adopt the following resolution to enter into executive session at 7:18 p.m. This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel, Negotiations, Student Issues, and/or Legal Matters.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Alpha Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

XIII. RECONVENE

Motion made by Loretta Reed, seconded by Travis Conway, to reconvene the meeting to public session at 7:26 p.m.

Motion carried by unanimous voice vote

XIV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:27 p.m. on a motion by Loretta Reed, seconded by Travis Conway.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary