

# ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION

Regular Meeting Minutes – January 17, 2023 at 7:00 p.m.  
Approved February 21, 2023

## I. INTRODUCTORY ITEMS

### CALL TO ORDER:

President, Patrick Smith called the meeting to order at 7:00 p.m. and asked everyone to please stand for the Pledge of Allegiance and a subsequent moment of silence.

### OPEN PUBLIC MEETINGS ACT:

Patrick Smith read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

### ROLL CALL

#### Present

President, Patrick Smith  
Trais Conway  
Louis Hardy  
Loretta Reed

#### Absent

Vice-President, Christopher McGee arrived at  
7 :04 pm  
Jennifer Pettinelli

#### Others Present

Tim Mantz, Business Administrator/Board Secretary

Flag Salute – Pledge of Allegiance

Silent Meditation

President, Patrick Smith read the District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

## II. PRESENTATION

NJSBA representative Kathy Helewa provided an “Ethics for School Officials” training to the Board.

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**III. APPROVAL OF BOARD MINUTES**

Motion made by Louis Hardy, seconded by Christopher McGee, to approve the minutes of the December 20, 2022 regular meeting.

Motion carried by unanimous voice vote.

Motion made by Louis Hardy, seconded by Christopher McGee, to approve the minutes of the December 20, 2022 executive session.

Motion carried by unanimous voice vote.

Motion made by Travis Conway, seconded by Loretta Reed, to approve the minutes of the January 3, 2023 reorganization meeting.

Motion carried by unanimous voice vote.

**IV. COMMUNICATIONS TO THE BOARD**

None

**V. OLD BUSINESS**

None

**VI. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

Motion made by Travis Conway, seconded by Christopher McGee, to approve, on the recommendation of the Chief School Administrator, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **December 2022** and further that, in compliance with NJAC 6A:23-2.11(c)4, the Board of Education certifies that as of **December 31, 2022**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

**VII. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by Travis Conway, seconded by Loretta Reed, to approve the December 21, 2022 through January 17, 2023 current expense bill list for check numbers 20594 to 20635 totaling \$595,764.34.

Motion carried by unanimous roll call vote.

**VIII. PUBLIC INPUT**

None

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**IX. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

Patrick Smith read Mr. Cohen’s report.

**ACTION ITEMS:** Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Loretta Reed, seconded by Travis Conway, to approve the following board affairs agenda item **1.1**.

Motion carried by unanimous roll call vote.

**1.1** Be it resolved that the Alpha Board of Education approves the filing of a waiver to exempt the Alpha School District’s participation in the Special Education Medicaid Initiative (SEMI) due to the fact that the district projects an enrollment of less than 40 Medicaid eligible students.

**Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Travis Conway, seconded by Loretta Reed, to approve the following business affairs agenda item **2.1**.

Motion carried by unanimous roll call vote.

**2.1** To approve a joint transportation agreement with the Warren County Special Services School District for the 2022-2023 school year with an Administrative Fee of 4.5%.

**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Loretta Reed, seconded by Travis Conway, to approve the following personnel affairs agenda items **3.1** through **3.3**.

Motion carried by unanimous roll call vote.

**3.1** To approve a horizontal guide move for Kristi Horan from Step R, BA to Step R, BA+15.

**3.2** To approve a horizontal guide move for Kelsey Tinsman from Step H, MA to Step H, MA+15.

**3.3** To approve a consultant agreement with Debbie Diller & Associates, Inc. to provide professional development on January 13, 2023 at a cost of \$3,500.

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**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Loretta Reed, seconded by Travis Conway, to approve the following school affairs agenda items **4.1** through **4.2**.

Motion carried by unanimous roll call vote.

**4.1** To approve the following building use requests:

- i. Spring Musical per the attached scheduled in the gym for rehearsals and show
- ii. Pohatcong Recreation Association from 2/8/23 to 3/6/23 from 5:00 pm to 6:00 pm on Tuesday's and Wednesday's and from 5:15 pm to 6:15 pm on Thursday's in the gym for basketball practice.
- iii. AYAA from 2/17/23 to 3/16/23 from 4:00 pm to 9:00 pm on Monday's through Thursday's and from 8:30 am to 4:30 pm on Saturday's in the gym for basketball practices and games.
- iv. PTO on 1/10/23 beginning at 6:30 pm in the cafeteria or art room for a Dance Committee meeting.
- v. PTO on 11/24/23 from 4:00 pm to 9:00 pm in the gym and cafeteria for the Winter Dance.

**4.2** To approve student ID: 343898 withdrawing from the Alpha School effective 1/1/23.

**X. NEW BUSINESS**

None

**XI. PUBLIC INPUT**

None

**XII. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:42 p.m. on a motion by Loretta Reed, seconded by Christopher McGee.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Business Administrator/ Board Secretary