

To finalize any new Student Registration, Alpha Public School requires three proofs of residency.

We require one document from each category below:

### Category A-

- Driver's License or Non-driver Photo Identification Card from NJ Division of Motor Vehicles with your current address

### Category B-

- The most recent real estate tax bill for your residence showing you as the taxpayer
- A signed lease or deed for your residence
- A closing statement for the purchase of residence
- A Notarized affidavit from you and the owner of the residence stating that you reside at the residence on a full-time basis. Affidavits are available in the school office

### Category C-

- Gas, electric or water bill dated within 3 months
- Home/apartment Insurance Certificate
- First class mail/letter from state or federal agency dated within the past 3 months
- Bank statement dated within the past 60 days

If you have any questions or concerns, please contact the main office at 908-454-5000 ext. 200, or [bascolese@apsedu.org](mailto:bascolese@apsedu.org). Forms may be dropped off to the office, mailed to the school with the attention to Bethany Ascolese or emailed to [bascolese@apsedu.org](mailto:bascolese@apsedu.org).

# Residency within Alpha Public School

***Please indicate if any of the following apply:***

\_\_\_\_\_ The student is currently receiving special education services. **A copy of the current IEP must be provided.**

| Classification  | Case Manager | Telephone |
|---|--------------|-----------|
| _____ The student has qualified under section 504 of the Rehabilitation Act.  |              |           |
| _____ The student is sharing the housing of others due to the loss of housing or economic hardship.   |              |           |
| _____ The student as been placed in the home of a district resident other than the parent or guardian by court order. <b>(You will be required to provide a copy of the order.)</b> |              |           |
| _____ The student as been placed in the district by the Department of Children and Families acting as the student's guardian.   |              |           |

| Name of Agency  | Caseworker | Telephone | Date of Placement |
|---|------------|-----------|-------------------|
| _____ The student is a child of a parent or guardian who is a member of the New Jersey National Guard or the United States Reserves ordered to active service in time of war or national emergency. |            |           |                   |

| Branch | Base Assigned | State |
|--------|---------------|-------|
|--------|---------------|-------|

***Residency:***

Please indicate the section on the following pages that you will be completing according to the situation that best describes student's residency circumstances.

- \_\_\_\_\_ Complete Section A (Domicile) if your permanent home is in Alpha.
- \_\_\_\_\_ Complete Section B (Temporary Resident) if the parents/guardian is staying with a resident of Alpha.
- \_\_\_\_\_ Complete Section C (Affidavit Student) if the student is living with someone other than parent/guardian.

***In the case of divorce, separation, or one parent:***

Does the student reside with one parent for the entire year? If so, with which parent and what address? \_\_\_\_\_

Is there a court order or written agreement between the parents designating the district for the school attendance, and if so, where does it require the student to attend school? **(You must provide a copy of the order.)**

If not, for what portion of the time does the student reside with each parent and at what addresses? \_\_\_\_\_

If the student lives with both parents on an equal-time, alternating week/month or other similar basis, with which parent did the student reside on the last school day prior to October 16<sup>th</sup> preceding the date of this application?

\*\*\*\*\* PLEASE SEE REVERSE SIDE \*\*\*\*\*

**SECTION A (DOMICILE):** Complete this section if your permanent home is in the Alpha Public School District.

How long have you lived in this home? \_\_\_\_\_

Do you own or rent this home? \_\_\_\_\_ If Rent, Lease Start date \_\_\_\_\_ End date \_\_\_\_\_

Do you have any present intention of moving from this home? If so, when and to where? \_\_\_\_\_

Do you have residences(s) elsewhere, and if so, where are they and when do you live there? \_\_\_\_\_

Please list three forms of proof (see attached list) you will provide to demonstrate that the address given on page 1 of this application is your permanent home.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**SECTION B (TEMPORARY RESIDENT):** Complete this section if parent is staying with a resident of Alpha.

How long have you lived in this residence? \_\_\_\_\_

Please explain why you are temporarily living with the resident \_\_\_\_\_

How long do you expect to stay at this residence? \_\_\_\_\_

Do you have a domicile or residences(s) elsewhere, and, if so, where are they and when do you live there? \_\_\_\_\_

Please list three forms of proof (see attached list) you will provide to demonstrate that you are residing at the address given on previous page of this application, and that such residence is not solely for the purpose of the student attending school in the district.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**SECTION C ("AFFIDAVITT" STUDENT):** Complete this section if the student is living with a person other than the parent or guardian.

Is the person domiciled in the district, supporting the student without remuneration as if the student were his or her own child, keeping the student for a longer time than the school term and assuming all personal obligations for the student relative to school requirements? Please explain. (You will be asked to file a sworn statement, along with a copy of the person's lease if a tenant, or a sworn landlord's statement if a tenant without written lease.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_