

**Alpha Borough Public School Board of Education
REGULAR SCHOOL BOARD MEETING**

June 18, 2024 7:00 p.m.

Agenda - Approved 7/16/24

I. CALL TO ORDER

II. OPENING STATEMENTS

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

| | |
|---------------------|--------------|
| Travis Conway | <u> P </u> |
| Louis Hardy | <u> P </u> |
| Christopher McGee | <u> P </u> |
| Jennifer Pettinelli | <u> P </u> |
| Loretta Reed | <u> P </u> |
| Patrick Smith | <u> P </u> |
| Brian Williams | <u> P </u> |

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

III. PRESENTATION

IV. APPROVAL OF BOARD MINUTES

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the October 3, 2023 work session.

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the October 3, 2023 executive session.

ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
SCHOOL BOARD MEETING

Agenda

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the November 7, 2023 work session.

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the November 7, 2023 executive session.

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the February 6, 2024 work session.

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the February 6, 2024 executive session.

VOICE VOTE

Motion made by Chris McGee, seconded by Brian Williams, to approve the minutes of the May 21, 2024 regular meeting.

VOICE VOTE

Motion made by Jennifer Pettinelli, seconded by Chris McGee, to approve the minutes of the May 21, 2024 executive session.

VOICE VOTE

Motion made by Jennifer Pettinelli, seconded by Chris McGee, to approve the minutes of the June 4, 2024 work session.

VOICE VOTE

V. COMMUNICATIONS TO THE BOARD – WE RECEIVED A REQUEST TO PLACE A STUDENT TEACHER IN OUR SCHOOL BUT ARE NOT ABLE TO DO SO BECAUSE THE CANDIDATE NEEDS HIGH SCHOOL LEVEL EXPERIENCE.

VI. OLD BUSINESS

**ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
SCHOOL BOARD MEETING**

Agenda

VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by Travis Conway, seconded by Loius Hardy, to approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **May 2024** and further that, in compliance with NJAC 6A:23A-16.10c3, the Board of Education certifies that as of **May 31, 2024**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10c4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE

| | | | | | |
|------------|-----------------------|----------|-----------------------|-------|-----------------------|
| Conway | <u> </u> Y <u> </u> | Reed | <u> </u> Y <u> </u> | Smith | <u> </u> Y <u> </u> |
| Hardy | <u> </u> Y <u> </u> | Williams | <u> </u> Y <u> </u> | | |
| Pettinelli | <u> </u> Y <u> </u> | McGee | <u> </u> Y <u> </u> | | |

VIII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by Chris McGee, seconded by Travis Conway, to approve the May 22, 2024 through June 18, 2024 current expense bill list for check numbers 21395 to 21443 totaling \$760,659.74.

ROLL CALL VOTE

| | | | | | |
|------------|-----------------------|----------|-----------------------|-------|-----------------------|
| Conway | <u> </u> Y <u> </u> | Reed | <u> </u> Y <u> </u> | Smith | <u> </u> Y <u> </u> |
| Hardy | <u> </u> Y <u> </u> | Williams | <u> </u> Y <u> </u> | | |
| Pettinelli | <u> </u> Y <u> </u> | McGee | <u> </u> Y <u> </u> | | |

Motion made by Travis Conway, seconded by Chris McGee, to approve budget transfers in the amount of \$18,412.15 as presented for the period May 22, 2024 through June 18, 2024 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

ROLL CALL VOTE

| | | | | | |
|------------|-----------------------|----------|-----------------------|-------|-----------------------|
| Conway | <u> </u> Y <u> </u> | Reed | <u> </u> Y <u> </u> | Smith | <u> </u> Y <u> </u> |
| Hardy | <u> </u> Y <u> </u> | Williams | <u> </u> Y <u> </u> | | |
| Pettinelli | <u> </u> Y <u> </u> | McGee | <u> </u> Y <u> </u> | | |

IX. PUBLIC INPUT

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

**ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
SCHOOL BOARD MEETING**

Agenda

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

NO PUBLIC COMMENTS MADE

X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS

In – Time: 7:21 Motion by Chris McGee, seconded by Brian Williams.

VOICE VOTE

Out – Time: 8:35 Motion by Chris McGee, seconded by Brian Williams.

VOICE VOTE

XI. CHIEF SCHOOL ADMINISTRATOR’S REPORT – School will be closed on June 19 and July 4&5 in observance of holidays. Notifications are being sent to parents regarding the changing of teachers for affected classes. Discussed the positions that we need to hire for and how that may affect our budget and operations.

XII. STUDENT REPRESENTATIVE REPORT – N/A

ACTION ITEMS: Upon the recommendation of the Chief School Administrator

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Chris McGee, seconded by Jennifer Pettinelli, to approve the following business affairs agenda items 2.1 through 2.7.

- 2.1 To approve a student lunch price of \$3.25 and milk price of \$0.70 for the 2024-25 school year.
- 2.2 To approve a student breakfast price of \$1.75 for the 2024-25 school year.
- 2.3 To approve the Chief School Administrator and the Business Administrator to issue checks and make budget transfers necessary to close out the 2023-24 school year.
- 2.4 To authorize the Business Administrator to close the petty cash account as of June 30, 2024 and reopen the 2024-25 petty cash account in the amount of \$200 as of July 1, 2024.
- 2.5 To approve a Memorandum of Agreement with the Warren County Special Services School District to provide related services for the 2024-25 school year on an as needed basis.

**ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
SCHOOL BOARD MEETING**

Agenda

- 2.6 To approve a Shared Services Agreement with the Greenwich Township Board of Education for the purposes of sharing a Speech Therapist for ESY'24 at an hourly rate of \$44.
- 2.7 To approve a contract with the Sussex County Educational Services Commission to provide ancillary educational services for the 2023-24 school year on an as needed basis.

ROLL CALL VOTE

| | | | | | |
|------------|-----------------------|----------|-----------------------|-------|-----------------------|
| Conway | <u> </u> Y <u> </u> | Reed | <u> </u> Y <u> </u> | Smith | <u> </u> Y <u> </u> |
| Hardy | <u> </u> Y <u> </u> | Williams | <u> </u> Y <u> </u> | | |
| Pettinelli | <u> </u> Y <u> </u> | McGee | <u> </u> Y <u> </u> | | |

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Chris McGee, seconded by Jennifer Pettinelli, to approve the following personnel affairs agenda items **3.1** through **3.8**.

- 3.1** To approve Kristi Horan as an ESY'24 teacher from 7/8/24 through 7/25/24 to be paid at the contractually hourly rate.
- 3.2** To approve Jennifer Truby as as ESY'24 teacher from 7/8/24 through 7/25/24 to be paid at the contractually hourly rate.
- 3.3** To approve Jodie Frankle as an ESY'24 paraprofessional from 7/8/24 through 7/25/24 to be paid at an hourly rate of \$15.13.
- 3.4** To approve Paige Pursell as an ESY'24 paraprofessional from 7/8/24 through 7/25/24 to be paid at an hourly rate of \$15.13.
- 3.5** To approve Laura Griffiths as the ESY'24 nurse from 7/8/24 through 7/25/24 to be paid at the contractually hourly rate.
- 3.6** To approve Melissa Bickert, Megan Mason and Sarah Payne for summer IEP meetings to be paid at the contractually hourly rate.
- 3.7** To approve Jennifer Truby, Kelsey Tinsman, Sarah Payne, Kristine McGrath, Shelby Axelrod, Megan Mason and Melissa Bickert for summer curriculum hours to be paid at the contractually hourly rate.
- 3.8** To approve Elizabeth Farnsworth's letter of resignation effective 6/30/24.

ROLL CALL VOTE

| | | | | | |
|------------|-----------------------|----------|-----------------------|-------|-----------------------|
| Conway | <u> </u> Y <u> </u> | Reed | <u> </u> Y <u> </u> | Smith | <u> </u> Y <u> </u> |
| Hardy | <u> </u> Y <u> </u> | Williams | <u> </u> Y <u> </u> | | |
| Pettinelli | <u> </u> Y <u> </u> | McGee | <u> </u> Y <u> </u> | | |

Consent Agenda Motion: SCHOOL AFFAIRS

**ALPHA BOROUGH PUBLIC SCHOOL BOARD OF EDUCATION
SCHOOL BOARD MEETING**

Agenda

Motion made by Chris McGee, seconded by Brian Williams, to approve the following school affairs agenda items 4.1 through 4.2.

4.1 To approve the placement of the identified student in the Cambridge School for the 2024-25 school year at an annual tuition of \$58,550 and an ESY'24 cost of \$5,858 if necessary.

4.2 To approve the placement of the identified student in the Cambridge School for the 2024-25 school year at an annual tuition of \$62,050 and an ESY'24 cost of \$5,858 if necessary.

ROLL CALL VOTE

| | | | | | |
|------------|---------|----------|---------|-------|---------|
| Conway | ___Y___ | Reed | ___Y___ | Smith | ___Y___ |
| Hardy | ___Y___ | Williams | ___Y___ | | |
| Pettinelli | ___Y___ | McGee | ___Y___ | | |

XIII. NEW BUSINESS –

A motion was made by Chris McGee, seconded by Jennifer Pettinelli to approve the evaluation of the Chief School Administrator as provided to him.

ROLL CALL VOTE

| | | | | | |
|------------|---------|----------|---------|-------|---------|
| Conway | ___Y___ | Reed | ___Y___ | Smith | ___Y___ |
| Hardy | ___Y___ | Williams | ___Y___ | | |
| Pettinelli | ___Y___ | McGee | ___Y___ | | |

XIV. PUBLIC INPUT

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

NO PUBLIC COMMENTS MADE

XV. ADJOURNMENT

Motion made by Travis Conway, seconded by Loretta Reed, to adjourn at 8:37 p.m.

VOICE VOTE – unanimously approved