

**Alpha Borough Public School Board of Education  
REGULAR SCHOOL BOARD MEETING**

**November 19, 2024 7:00 p.m.**

**Agenda**

**I. CALL TO ORDER**

**II. OPENING STATEMENTS**

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

Travis Conway \_\_\_\_\_  
Louis Hardy \_\_\_\_\_  
Christopher McGee \_\_\_\_\_  
Jennifer Pettinelli \_\_\_\_\_  
Loretta Reed \_\_\_\_\_  
Patrick Smith \_\_\_\_\_  
Brian Williams \_\_\_\_\_

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

**III. PRESENTATION**

**IV. APPROVAL OF BOARD MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the October 15, 2024 regular meeting.

VOICE VOTE

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Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the October 15, 2024 executive session.

VOICE VOTE

**V. COMMUNICATIONS TO THE BOARD**

**VI. OLD BUSINESS**

**VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **October 2024** and further that, in compliance with NJAC 6A:23A-16.10c3, the Board of Education certifies that as of **October 31, 2024**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10c4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

**VIII. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the October 16, 2024 through November 19, 2024 current expense bill list for check numbers 21657 to 21710 totaling \$731,271.32.

ROLL CALL VOTE

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve budget transfers in the amount of \$6,686.86 as presented for the period October 16, 2024 through November 19, 2024 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

ROLL CALL VOTE

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

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**IX. PUBLIC INPUT**

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS**

In – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

Out – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

**XI. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

**XII. STUDENT REPRESENTATIVE REPORT**

**ACTION ITEMS:** Upon the recommendation of the Chief School Administrator

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1** through **1.2**.

**1.1** To approve the following resolution:

Be it resolved, upon the recommendation of the superintendent of Schools in conjunction with the Business Administrator/ Board Secretary that the following action be Taken:

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Resolved, upon the recommendation of the Superintendent and Business Administrator/ Board Secretary, that the Alpha Borough Board of Education, in the County of Warren, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning a major amendment to the District's Long Range Facility Plan."

**1.2** To approve the first reading of revised policy 2360 "Use of Technology".

**ROLL CALL VOTE**

Conway _____	Reed _____	Smith _____
Hardy _____	Williams _____	
Pettinelli _____	McGee _____	

**Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1** through **2.4**.

- 2.1** To enter into a joint transportation agreement with the Pohatcong Township School District for the 2023-24 school year at a total annual cost of \$135,147.48
- 2.2** To approve the parental contract for student transportation with Ms. Amy Webb in the amount of \$1800 for the 2024-25 school year.
- 2.3** To accept the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report on Administrative Findings for the Year Ending June 30, 2024 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.4** To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

**Audit for Year Ending June 30, 2024**

Schedule of findings of Non-Compliance None

*Summary of Recommendations*

- |  |      |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting      | None |
| 3. School Purchasing Programs              | None |
| 4. School Food Service                     | None |
| 5. Student Body Activities                 | None |
| 6. Applications for State School Aid       | None |
| 7. Pupil Transportation                    | None |
| 8. Facilities and Capital Assets           | None |
| 9. Miscellaneous                           | None |
| 10. Follow-up on prior year findings       | None |

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ROLL CALL VOTE

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1**.

- 3.1** To approve Robert Griffith as a part-time aide for the 2024-25 school year, beginning on November 11<sup>th</sup>, at an annual salary of \$16,000, prorated for time worked.

ROLL CALL VOTE

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda items **4.1** through **4.6**.

- 4.1** To approve the placement of the identified students in the Marie H. Katzenbach School for the Deaf state facility for the 2024-25 school year at a tuition cost of \$63,393.
- 4.2** To approve the school bus emergency evacuation drill that took place on 10/22/24.
- 4.3** To approve the Language Instruction Educational Program (LIEP) Three-Year Plan for 2024-2027.
- 4.4** To approve the following building use requests:
- i. PTO on 11/18/24 during the lunch periods in the gym lobby for the school store.
  - ii. Music department on 12/10/24 during periods 1 and 2 and from 7:00 pm to 8:00 pm in the gym, cafeteria and lobby for the K-4 Winter Concert.
  - iii. Music department on 12/18/24 during periods 6<sup>th</sup> through 8<sup>th</sup> and from 7:00 pm to 8:00 pm in the gym, cafeteria and lobby for the 5-8 band and choir Winter Concert.
  - iv. Music department on 3/20/25 during periods 1 through 3 and 3/21/25 from 7:00 pm to 8:00 pm in the gym, cafeteria and lobby for the K-4 Spring Concert.
  - v. Music department on 5/1/25 during periods 1 through 3 and from 7:00 pm to 8:00 pm in the gym, cafeteria and lobby for the band and choir Spring Concert.
  - vi. PTO on 11/18/24 from 3:00 pm to 6:00 pm in the lobby to hand out cheesecake orders.

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**4.5** To approve the following fundraiser requests:

- Alpha PTO grade to have a coupon book sale from 10/24/24 to 11/15/24 October 21<sup>st</sup> year to raise money for general fund.
- Class of 2025 to sell holiday wreaths to raise money for 8<sup>th</sup> grade graduation.

**4.6** To approve the following field trips:

- 5<sup>th</sup> – 8<sup>th</sup> grade choir to the Alpha Memorial Park in Alpha, NJ on 11/30/24.
- 8<sup>th</sup> grade to Camp Ladore in Waymart, PA in May/June 2025.

**ROLL CALL VOTE**

Conway	_____	Reed	_____	Smith	_____
Hardy	_____	Williams	_____		
Pettinelli	_____	McGee	_____		

**XIII. NEW BUSINESS**

**XIV. PUBLIC INPUT**

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**XV. ADJOURNMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.

**VOICE VOTE**