

Alpha Borough Public School Board of Education
REGULAR SCHOOL BOARD MEETING

May 20, 2025 7:00 p.m.

Agenda

I. CALL TO ORDER

II. OPENING STATEMENTS

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

Lindsey Culcasi	_____
Christopher McGee	_____
Jennifer Pettinelli	_____
Loretta Reed	_____
Patrick Smith	_____
Brian Williams	_____
Vacancy	_____

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

III. PRESENTATION

IV. REORGANIZATION

RULES FOR BOARD GOVERNANCE

Motion made by _____, seconded by _____, to adopt the following as they apply to the rules for board governance, for the ensuing school year 2025-2026:

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Existing policies/regulations and revisions thereto, and existing by-laws and amendments thereto.

Continuing contracts and agreements

Services of a Child Study Team: LDT/C, School Social Worker, and School Psychologist.

Section 504 grievance procedures.

District Curriculum Guides and Textbooks.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

BOARD APPOINTMENTS

Motion made by _____, seconded by _____, to approve the following appointments for the 2025-2026 school year.

Board Secretary
School Treasurer
Auditor
Board Attorney-General Counsel

Insurance Agency of Record-
Commercial & Liability Insurance
Insurance Agency of Record-
Employee Dental Benefits
Student Insurance Carrier
ADA Coordinator
Custodian of Public Records
Investment Officer
District Testing Coordinator
Public Agency Compliance Officer
Attendance Officer
Right to Know Compliance Officer
Asbestos Management

Tim Mantz
Lorraine England
Ardito & Co., LLP.;
Robert Merryman, Esq.;
Apruzzese, McDermott, Mastro
& Murphy
Brown & Brown of NJ

Integrity Consulting Group

Bollinger Insurance, Inc.
Tim Mantz
Tim Mantz
Tim Mantz
Seth Cohen
Seth Cohen
Seth Cohen
Ed Sorge
R.K. Environmental

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Architect

Parette Somjen Architects

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

PERMITTED PUPIL RECORDS

Motion made by _____, seconded by _____, to approve the collection of mandated and permitted pupil records in order to promote the educational welfare of the pupil, pursuant to NJAC 6:3-6.3.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

OFFICIAL NEWSPAPERS

Motion made by _____, seconded by _____, to designate The Express-Times as the official publication for the Alpha School District and The Star-Ledger as the official alternate newspaper in the 2025-2026 school year.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

AUTHORIZATION OF FUNDS TRANSFERS

Motion made by _____, seconded by _____, to authorize the Board Secretary/School Business Administrator, and in his absence the Chief School Administrator, to transfer funds from the General Account to the Cafeteria, Payroll Salary, and Payroll Agency accounts, as needed, in the 2025-2026 school year.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

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FINANCIAL DEPOSITORY AND CHECK SIGNATURES

Motion made by _____, seconded by _____, to designate PNC Bank as the official depository for school funds, in the 2025-2026 school year.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

Motion made by _____, seconded by _____, to approve the following check signatories:

<u>Account</u>	<u># of Signatures</u>	<u>Authorized Signatures</u>
General	3	Board President or Vice President; Board Secretary & Treasurer
Payroll Salary	2	Board Secretary and Treasurer
Payroll Agency	2	Board Secretary and Treasurer
Cafeteria	2	Board Secretary and Treasurer
Student Activities	2	Chief School Administrator or Principal and School Secretary

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

PETTY CASH FUNDS

Motion made by _____, seconded by _____, to establish the petty cash fund for the 2025-2026 school year, in the amount of \$200; to set the maximum expenditure that may be made from the funds at \$25, and, amounts in excess of \$25 must be approved by the Chief School Administrator or the Board Secretary/School Business Administrator; to designate the Executive Secretary, responsible for the proper disposition of the fund; to establish the minimum time period of three (3) months in which the designated person shall report to the Alpha Board of Education the amounts disbursed from the fund, pursuant to NJAC 6A:23-2.9; and, to authorize the Board Secretary/School Business Administrator to replenish the petty cash fund if the amount falls below \$50 between board meetings.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

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ADOPTION OF 2025-2026 SCHOOL BUDGET

Motion made by _____, seconded by _____, to adopt the 2025-2026 school budget, in the amount of \$7,693,833, local levy in the amount of \$4,327,980, approved by the Alpha Board of Education, on May 6, 2025; and, to empower the Chief School Administrator and Board Secretary/School Business Administrator to implement the 2025-2026 school budget pursuant to the policies and regulations of the Alpha Board of Education and the State Department of Education.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

REQUISITION OF TAXES (2025-2026 Local Levy)

Motion made by _____, seconded by _____, to authorize the Board Secretary to request from the Borough of Alpha the 2025-2026 certified school taxes, in the amount of \$4,327,980, to be paid to the Alpha Board of Education, pursuant to NJSA 54:4-75, as follows:

August 1, 2025	\$865,596.00
September 1, 2025	432,798.00
October 1, 2025	432,798.00
November 3, 2025	432,798.00
January 2, 2026	432,798.00
February 2, 2026	432,798.00
March 2, 2026	432,798.00
April 1, 2026	432,798.00
May 1, 2026	432,798.00
	<u>\$4,327,980.00</u>

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

IV. APPROVAL OF BOARD MINUTES

Motion made by _____, seconded by _____, to approve the minutes of the May 6, 2025 regular meeting.

VOICE VOTE

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Motion made by _____, seconded by _____, to approve the minutes of the May 6, 2025 executive session.

VOICE VOTE

V. COMMUNICATIONS TO THE BOARD

VI. OLD BUSINESS

VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER

Motion made by _____, seconded by _____, to approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **April 2025** and further that, in compliance with NJAC 6A:23A-16.10c3, the Board of Education certifies that as of **April 30, 2025**, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10c4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

VIII. APPROVAL OF TRANSFERS/LIST OF BILLS

Motion made by _____, seconded by _____, to approve the May 7, 2025 through May 20, 2025 current expense bill list for check numbers 21980 to 21997 totaling \$230,063.23.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

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IX. PUBLIC INPUT

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS

In – Time: _____ Motion by _____, seconded by _____.

VOICE VOTE

Out – Time: _____ Motion by _____, seconded by _____.

VOICE VOTE

XI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

ACTION ITEMS: Upon the recommendation of the Chief School Administrator

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda items 2.1 through 2.2.

2.1 To approve a contract with Therapeutic Intervention, LLC to provide physical therapy services for the 2025-26 school year at a rate of \$106/hr for school based therapy, \$122/hr for home base therapy and \$440 per evaluation.

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- 2.2 To approve a contract with Therapeutic Intervention, LLC to provide occupational therapy services for the 2025-26 school year at a rate of \$106/hr for school based therapy, \$122/hr for home base therapy and \$440 per evaluation.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda items 4.1 through 4.2.

- 4.1 To affirm, in accordance with the provisions of N.J.S.A. (18A;37-15)(b)(e), the Chief School Administrator's report of alleged HIB incidents and investigations with the following HIB Number: 24-25-15 unfounded.
- 4.2 To approve the following fundraiser requests:
- 8th grade to conduct a "Frank's Dine to Donate" fundraiser on 5/21/25 to raise money for the class picnic.
- 4.3 To approve the following building use requests:
- i. PTO on 5/16/25 from 6:00 pm to 8:00 pm in the gym and cafeteria for a dance.

ROLL CALL VOTE

Culcasi	_____	Williams	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

XII. NEW BUSINESS

XIII. PUBLIC INPUT

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on all matters pertaining to the school district. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

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XIV. ADJOURNMENT

Motion made by _____, seconded by _____, to adjourn at
_____ p.m.

VOICE VOTE