

**Alpha Borough Public School Board of Education**  
**REGULAR SCHOOL BOARD MEETING**  
**May 6, 2025 5:30 p.m.**  
**Agenda**

**I. CALL TO ORDER**

**II. OPENING STATEMENTS**

A. Reading of the Notice of Public Meeting-

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times and The Star-Ledger posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

B. Roll Call

Lindsey Culcasi	_____
Christopher McGee	_____
Jennifer Pettinelli	_____
Loretta Reed	_____
Patrick Smith	_____
Brian Williams	_____
Vacancy	_____

C. Flag Salute – Pledge of Allegiance

D. Silent Meditation

E. District Mission Statement:

The mission of the Alpha Public School is to provide every student with the opportunity to receive a high quality education, in a small, personal, caring, safe and positive environment in which all students at all grade levels achieve the New Jersey Student Learning Standards. In partnership with the parents and the community, a competent and dedicated staff guides students to develop confidence and become productive and contributing members of a constantly changing society.

**III. PRESENTATION**

- 2025-2026 Budget Presentation

**IV. APPROVAL OF BOARD MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the April 15, 2025 regular meeting.

VOICE VOTE

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Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the April 15, 2025 executive session.

VOICE VOTE

**V. COMMUNICATIONS TO THE BOARD**

**VI. OLD BUSINESS**

**VII. MONTHLY REPORTS OF BOARD SECRETARY AND TREASURER**

None

**VIII. APPROVAL OF TRANSFERS/LIST OF BILLS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the April 16, 2025 through May 6, 2025 current expense bill list for check numbers 21956 to 21979 totaling \$395,459.37.

ROLL CALL VOTE

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve budget transfers in the amount of \$10,000 as presented for the period April 16, 2025 through May 6, 2025 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do exceed 10% pursuant to N.J.S.A. 18A:22-8.1.

ROLL CALL VOTE

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

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**IX. PUBLIC INPUT**

Public participation shall be governed by BOE Bylaw 0167 Public Participation in Board Meetings. Public comments are invited on matters pertaining only to the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**X. EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS, STUDENT ISSUES, AND/OR LEGAL MATTERS**

In – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

Out – Time: \_\_\_\_\_ Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOICE VOTE

**XI. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

**ACTION ITEMS:** Upon the recommendation of the Chief School Administrator

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1**.

**1.1** To approve the second reading and adoption of the following policies and regulations:

- |        |   |
|--------|---|
| R 5516 | Use of Electronic Communication Devices                           |
| R 5533 | Student Smoking   |
| R 7441 | Electronic Surveillance in School Buildings and on School Grounds |
| R 9320 | Cooperation with Law Enforcement Agencies                         |
| P 5111 | Eligibility of Resident/Nonresident Students                      |
| P 5460 | High School Graduation  |

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- P 5512 Harassment, Intimidation, of Bullying
- P 5533 Student Smoking
- P 5701 Academic Integrity
- P 7441 Electronic Surveillance in School Buildings and on School Grounds
- P 8500 Food Services
- P 9163 Spectator Code of Conduct for Interscholastic Events
- P 9320 Cooperation with Law Enforcement Agencies

**ROLL CALL VOTE**

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

**Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda items **2.1** through **2.10**.

**2.1** To adopt the following resolution to approve the 2025-26 school district budget:

BE IT RESOLVED to approve the 2025-26 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$7,579,815	\$4,327,980
Special Revenue Fund	114,018	
Total Base Budget	\$7,693,833	\$4,327,980

WHEREAS, the Alpha Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

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THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

- 2.2** To approve an agreement with Maschio's Food Service, Inc. to provide operation and management of the district's food service program for the 2025-26 school year, at a total cost of contract of \$95,503.67, for a management fee of \$9,896.70 with no guarantee.
- 2.3** To approve a student lunch price of \$3.50 for the 2025-26 school year.
- 2.4** To approve a student breakfast price of \$2.00 for the 2025-26 school year.
- 2.5** To approve Hillmar, LLC to provide educational specialist services for the 2025-26 school year per the specified rates.
- 2.6** To approve a Shared Services Agreement with the Greenwich Township Board of Education for the purposes of sharing a Speech Therapist for the 2025-2026 school year whereas the Alpha Board of Education will reimburse the Greenwich Township Board of Education an amount not to exceed \$47,200 of the total cost of the overall pay and benefit package of the Speech Therapist provided.
- 2.7** To approve a contract with the Greenwich Township Board of Education to provide speech therapy services for the 2025 extended school year at an hourly rate not to exceed \$50.
- 2.8** To approve SennSysCo LLC to provide IT services for the 2025-26 school year at an hourly rate of \$70.
- 2.9** To approve a memorandum of agreement with the Warren County Special Services School District for related services for the 2025-26 school year on an as needed basis.
- 2.10** To approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administration Services for the 2025-26 school year at a fee of \$70,000.

**ROLL CALL VOTE**

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

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**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda items **3.1** through **3.8**.

**3.1** To offer employment to the listed tenured certified staff, for the 2025-2026 school year:

Melissa Bickert  
Patricia Cote  
Samantha Davis  
Stuart Davis  
Kimberly Gilles  
Laura Griffiths  
Kristi Horan  
Ernest Kaminski  
Jessica Kelliher  
Joan Kern  
Diane Laustsen  
Pamela Lerner Cutarelli  
Megan Mason  
Kristine McGrath  
Brittany Nailos  
Sarah Payne  
Kelly Phillips  
Renee Smith  
Jennifer Truby  
Lorraine Veal (.5 FTE)  
Kimberlee Weiss

**3.2** To offer employment to the listed non-tenured certified staff, for the 2025-2026 school year:

Michael Danza  
Yuney Lio-Gonzalez  
Brianna McAleer  
Bryce Parenti  
Mary Richardson

**3.3** To offer employment to the listed Support Staff for the 2025-2026 school year:

<u>Clerical</u>	<u>Job Title</u>	<u>Months</u>	<u>Salary</u>
Yale, Melissa	Executive Secretary	12	TBD
Ascolese, Bethany	School Secretary	12	TBD

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Treasurer

England, Lorraine	Treasurer		TBD
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Operations

Sorge, Reinhard	Head Custodian	12	TBD
Hoernlein, Charles	Custodian	12	TBD
Rissmiller, Charles	Part-Time Custodian	10	TBD

Aides

Brotzman, Bernard	PT Aide	10	TBD
Collucci, Camie	FT Aide	10	TBD
Frankle, Jodi	FT Aide	10	TBD
Griffiths, Robert	FT Aide	10	TBD
Lawson, Susan	PT Aide	10	TBD
Perez, Yetty	PT Aide	10	TBD
Pursell, Paige	PT Aide	10	TBD

- 3.4** To hire Lori Walker as the Assistant Principal/Supervisor of Instruction for the 2025-26 school year at a salary of \$91,896.
- 3.5** To approve summer hours for Lori Walker from on or about August 7<sup>th</sup> through August 18<sup>th</sup> to be paid at an hourly rate of \$57.44.
- 3.6** To approve hiring Stuart Davis as a Summer Custodian, beginning on or after June 10, 2024 through August 31, 2024, at an hourly rate of \$15.49.
- 3.7** To approve hiring Robert Griffiths as a Summer Custodian, beginning on or after June 10, 2024 through August 31, 2024, at an hourly rate of \$15.49.
- 3.8** To approve hiring Nick Rogalski as a Summer Custodian, beginning on or after June 10, 2024 through August 31, 2024, at an hourly rate of \$15.49.

**ROLL CALL VOTE**

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda items **4.1** through **4.3**.

- 4.1** To approve the placement of the identified student in the Bonnie Brae School district for the 2024-25 school year, beginning on April 21<sup>st</sup>, at an annual tuition cost of \$75,850 prorated for time in attendance.
- 4.2** To affirm, in accordance with the provisions of N.J.S.A. (18A;37-15)(b)(e), the Chief School Administrator's report of alleged HIB incidents and investigations with the following HIB Numbers: 24-25-12 founded and 24-25-13 unfounded.

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- 4.3** To approve the PTO to conduct a Field Day T-Shirts fundraiser until 5/16/25 to raise money for the general fund.

**ROLL CALL VOTE**

Culcasi	_____	William	_____
Reed	_____	Pettinelli	_____
Smith	_____	McGee	_____

**XII. NEW BUSINESS**

**XIII. PUBLIC INPUT**

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**XIV. ADJOURNMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.

**VOICE VOTE**