

ALPHA PUBLIC SCHOOL

817 North Boulevard
Alpha, New Jersey 08865
Fax: (908) 454-4347

Telephone: (908) 454-5000

www.apsedu.org

Mr. Seth Cohen

Chief School Administrator

June 2025

Dear Parents,

Welcome to Alpha Public School Pre-School. The Pre-School is split into an AM and PM 5 half-day sessions. AM is 8:30am to 11:00pm and PM is 12:00pm to 2:30pm. **We do require your child to be fully potty trained.** When Alpha School is on a half-day session of school, AM & PM will be combined and start at 8:30am-11:00am. If school requires a 2-hour delay, AM will be **canceled**, and PM will be 12:30pm-2:30pm.

In order to make registration as smooth as possible, there are several forms required to complete the registration process. The following items need to be submitted by **August 20, 2025**.

1. Official record of birth
2. All Registration Paperwork included in this packet
 - a. New Student Registration
 - b. 2025-2026 Student Emergency Form
 - c. Permission/Authorization Form
 - d. Pre-School Tuition Contract (Deposit of \$450.00 due on August 20, 2025)
 - e. Proof of Residency (please see the attached form for requirements)
3. Vaccinations must be completed by **August 20, 2025**
 - a. Please see the attached form for the minimum vaccinations required.
 - b. The State of NJ requires that ALL children attending Pre-school must annually receive at least 1 dose of the Influenza vaccine between 09/01 and 12/31 of each year starting 09/08. **Documentation must be received by 12/31 in order for the student to remain in the Pre-school Program.**
 - c. Student Health History & Medical Treatment Consent Form
3. A Universal Child Health Record Form is also attached and must be completed by your physician. This form is to be completed by **August 20, 2025**.

We are very excited to welcome your child to Alpha Public School, and we look forward to the year ahead.

Sincerely,



Seth Cohen
CSA

Alpha Public School

817 North Blvd.

Alpha, NJ 08865

Telephone: 908-454-5000

Mr. Seth Cohen

Chief School Administrator

Fax: 908-454-4347

Mrs. Lori Walker

Assistant Principal / Supervisor of Instruction

June 2025

Dear Parent/Guardian,

We are excited to announce that Alpha Public School will once again be offering our Pre-School Program for ages 3 and 4 for the 2025-2026 School Year. The Pre-School will be split into AM and PM 5 half-day sessions. AM is 8:30am to 11:00am and PM is 12:00pm to 2:30pm. The Pre-School Program integrates 3 and 4-year-old students with diverse capabilities. It is instructed by a teacher certified in both general and special education. The class will also be supported by paraprofessionals and will follow a state required curriculum.

Please know you are not guaranteed in either AM or PM, but we will try our best to accommodate you as best as possible. Please complete the bottom of this form and return it to the main office as soon as possible. You can also email the form to bascolese@apsedu.org.

There is a nominal annual fee associated with the program of \$2250.00 per year or \$225.00 per month. A \$450.00 non-refundable deposit is required which includes the first and last month's tuition. This will be due at the time of registration.

Should you have any questions or concerns please feel free to contact Bethany Ascolese at (908) 454-5000, or via email bascolese@apsedu.org.

APS Pre-School Session Selection

Student's Name: _____ Date of Birth: _____

Program Preference choice: AM PM (please circle one)

Home Address: _____

Parent/Guardian Name: _____ Phone Number: _____

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June 2025

Dear Pre-School Parents,

Your \$450.00 non-refundable deposit required includes the first and last months tuition.

Below is the 2025-2026 tuition contract. Please sign the contract.

Tuition is \$2,250 for the 2025/25 school year. Monthly tuition payments are due the 1st of every month beginning October 1, 2025 including May 1, 2026 which result in (8) equal payments of \$225. Advanced monthly payments will be accepted.

Initial Deposit is due on August 20, 2025

It is required that your child is fully potty trained, you will be asked to withdrawal your child from our Pre-School Program.

If there are any questions or concerns about this contract, please call Ms. Ascolese at 908-454-5000 x200.

Sincerely,



Seth Cohen, Chief School Administrator

Preschool Tuition Contract with Alpha Public School for 2025-2026

I agree to forward tuition of \$2,250 for the 2025/26 school year which results in 8 payments in the amount of \$225.00 per month including the deposit of \$450.00, payable on the first day of every month including May 2026. One month's prior notice is required upon the withdrawal from the program before April 30. No refund of tuition can be made after this date. A child may be suspended if a payment is 30 days past due.

Child's Name

Parent's Signature

Date

Alpha Public School

817 North Blvd.

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Telephone: 908-454-5000

Mr. Seth Cohen

Chief School Administrator

Fax: 908-454-4347

Mrs. Lori Walker

Assistant Principal / Supervisor of Instruction

Alpha Public School Potty Training Policy

Children enrolled in PreK3 and PreK4 at APS **MUST** be potty-trained before attending school. It is important for parents to understand the requirement for all children to be potty-trained.

Your adherence to this policy helps ensure a positive school experience for your child and the other children in their class.

Your potty-trained child....

- Will tell the teacher he/she needs to go to the bathroom.
- Is able to go to the bathroom (either urinating or a bowel movement) on his/her own. This includes being able to remove clothing, sitting on the toilet, wiping himself/herself, putting clothing back on, flushing the toilet, and washing and drying his/her hands.
- Is aware of the need to use the toilet without reminders from the teacher. (The Teacher does make requests of the children and give reminders to try using the bathroom at various times of the day.)
- Will be in regular underwear at school (not diapers or pull-ups).

When a Teacher is busy changing a child, who has wet or soiled clothing, it is taking away from learning time for all students and removes one adult from the direct supervision of and interaction with the rest of the class. However, it is not uncommon for a child who is fully potty-trained to have a setback when he/she is in a new environment. We do understand that accidents happen. By definition, "accidents" are unusual incidents and should happen infrequently. Teachers are aware of this and will assist the children when necessary, encouraging independence as much as possible. Please dress your child in clothing that can be undone and changed easily. Please have a complete change of clothing appropriate for the season in your child's backpack. Parents will be notified if their child has a toileting accident.

Alpha Public School
Permission/Authorization Form for Pre-School
2025-2026 School Year

Student Name: _____

For: Pre-School

This form will be kept in the main office for the 2025-2026 school year.

Field Trip Permission: Teachers will send home information prior to the date of each trip. This standard permission may be revoked or changed relative to each trip. It is the parents' choice whether students should attend trips.

I grant permission for my child to participate in field trips during the 2025-2024 school year. I understand that these trips will be adequately supervised by school staff, and they may be either a walking trip or transportation will be provided on safe, registered school buses operated by properly licensed drivers.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

Photographic/Video Release: I grant Alpha Public School the right to use my child's photograph, either in video, print, or electronic format for any appropriate use in school materials, including, but not limited to, websites, newsletters, brochures, and marketing materials. This right can be transferred to third-party sources (such as local newspapers) for publicity reasons in the media and legitimate organizations partnering with the school. These rights are perpetual and not limited geographically. Of note, students' names (abbreviated or full) and grade level may appear on any internal and third-party sources materials as previously stated.

☐ **YES**, I grant permission as stated above regarding my child for the 2025-2026 school year.

☐ **NO**, I do not grant permission to the above regarding my child for the 2025-2026 school year.

☐ **NO**, I do not grant permission to the above regarding my child for the 2025-2026 school year. However, I do grant permission to include my child's photograph and general information in the annual school yearbook.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____